

# City of Sodaville

## Regular Session Agenda

May 18, 2023 7:00

Sodaville City Hall, 30723 Sodaville Rd, Lebanon, OR 97355

Phone Number: 253 215 8782 \* Meeting ID: 841 7847 8967 \* Passcode: 551592

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Visitors

5. Bills

6. Minutes

- April 20, 2023

7. Public Comment

This is the time to speak to the City Council or Mayor on any subject **including what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.

8. City Recorder's Report

- City Finances
- City Update

9. Public Works Report

- Water Update

10. New Business:

- a. OCWCOG Update
- b. Appointment of Budget Committee Members
- c. Resolution 23-03 LGIP Transfer
- d. City Excavation Policy

11. Old Business

12. Council Reports

13. Public Comment

This is the time to speak to the City Council or Mayor on any subject **other than what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.

14. Adjourn

**PUBLIC COMMENT** There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. ***PUBLIC COMMENT is not accepted during the meeting other than at those times.*** The Council reserves the right to enter into Executive Session as needed to conduct City business in accordance with Oregon Public Meeting Law as clarified in the Oregon Attorney General's Public Records and Meetings Manual or advised by counsel.

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the City Council meeting by calling 541-258-8882.

*"The City of Sodaville is an equal opportunity provider and employer."*

## 8. City Recorder Update

### **City Finances**

The finance reports are attached to the Council Packet.

### **City Updates**

City staff will be unable to complete the budgeted Street Grading work planned in the Budget using ARPA funds. The League of Oregon Cities has worked with the federal government to ensure that Cities still retain unused ARPA funds through 2026. The 2023 Budget will note the remaining funds and provide for their use in street grading projects.

The Lebanon Museum hosted a presentation about the history of Sodaville on May 10, 2023 at the Lebanon Public Library. Sodaville staff assisted in providing information for this presentation.

Linn County cities are continuing to work on developing the Small Municipalities Advocacy Coalition. Sodaville was unable to participate in a joint staff meeting on May 10, but was kept apprised of developments. I attended a League of Oregon Cities meeting with organizations President, Hillsboro Mayor Steve Callaway, on May 12th. The legislative session is growing more uncertain due to disagreements between the Democratic and Republican caucuses. Outcomes for Sodaville are uncertain. In the past, legislative priorities for constituents and constituent governments in districts where legislators have disagreements with the majority caucuses are unceremoniously killed.

### **Ordinance Violation**

A complaint was received in April regarding violation of Ordinance 15-03. Loud music was played at a house after 9:00PM. The owner was contacted, and they revealed that they had discussed this matter with Linn County Sheriff, claiming the department had identified 10:00PM as the cutoff. The owner was informed that there is no law enforcement contact with Linn County Sheriffs, so they do not review city ordinances. The owner says they will not play loud music after 9:00PM.

## 9. Public Works Update

### **Water**

The city's wells produced 477185 gallons.

The city trucked in 0 gallons.

Reservoir +/- 0 gallons

The city sold 453215 gallons

*Difference of 23970 gallons. 5.0-% Loss*

### **Parks**

Cameras

### **Streets**

Westview trees in ditch

### **Misc.**

38XXX Vine St.

Habitat House

## 10.a. OCWCOG Update

### **Staff Summary**

OCWCOG Executive Director Ryan Vogt will provide an annual update about the agency's work and services provided to Sodaville.

## 10.b. Appointment of Budget Committee Members

### **Staff Summary**

The Mayor will appoint 4 individuals to serve on the Sodaville Budget Committee, and the Council will vote on confirmation of the appointments. Seats requiring appointments are as follows:

- 2023-2025: Vacant (Peggy Bishop's term expired 2022). Will participate during the 2023, 2024, and 2025 Budget Committee hearings.
- 2023-2025: Vacant (Tammy Lewis' term expired 2022). Will participate during the 2023, 2024, and 2025 Budget Committee hearings.
- 2021-2023: Vacant (Vacated by Hon. Suzie Hibbert). Will participate during the 2023 Budget Committee Hearing.
- 2021-2023: Anthony Morelos (Unable to participate). Will participate during the 2023 Budget Committee Hearing.
- 2022-2024: Vacant (Vacated by Councilor Parsons). Will participate during the 2023 and 2024 Budget Committee Hearings.

# 10.c. Resolution 23-03 LGIP Transfer

## Staff Summary

Between the months of March-April 2023, the City's LGIP account received \$6,211.76.

In April 2023, the City billed \$125 customers for water at least at the minimum rate of \$47. As per Ordinance 17-01, amended by Ordinance 23-01, \$2 per payment is transferred into the LGIP account, in the amount of \$248 for the month of April when the amendment went into effect. Going forward, bi-monthly transfer resolutions will be approximately \$500 per month, based on the number of customers who use water.

**Suggested Motion:** *I move to adopt Resolution 23-03.*

## Resolution No. 23-03

### A RESOLUTION DECLARING THE TRANSFER OF FUNDS FROM THE STATE POOL ACCOUNT #7975

#### THE CITY OF SODAVILLE ORDAINS AS FOLLOWS:

The City shall authorize the transfer of funds from the State Pool Account to the City's Checking Account ending in 7975 at J P Morgan Chase in the amount of \$5,711.76.

The City shall authorize the transfer of funds from the City's Checking Account ending in 7975 at J P Morgan Chase to the State Pool Account in the amount of \$248.00.

# 10.c. City Excavation Policy

## Staff Summary

City excavation policy is governed by three different legal documents:

- Ordinance 2-05 AN ORDINANCE ESTABLISHING THE CITY OF SODAVILLE FILL AND EXCAVATION ORDINANCE INTENDED TO PROVIDE STANDARDS AND PROCEDURES RELATED TO FILL AND EXCAVATION ACTIVITIES IN THE CITY OF SODAVILLE.
- Ordinance 17-01 Section 2
- Fill & Excavation Inter-governmental Agreement with Linn County dated October 2004

Twenty years following the passage of Ordinance 2-05, it is prudent to review the City's fill and excavation rules to review potential necessary changes. Following discussion, staff can review possible changes to ordinances and the IGA with Linn County.